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AMERICAN CHAMBER
OF COMMERCE
UKRAINE

LOCKDOWN EXIT PLAN

NEXT STEPS*



*since the official Government restrictions lift date: Stage 4

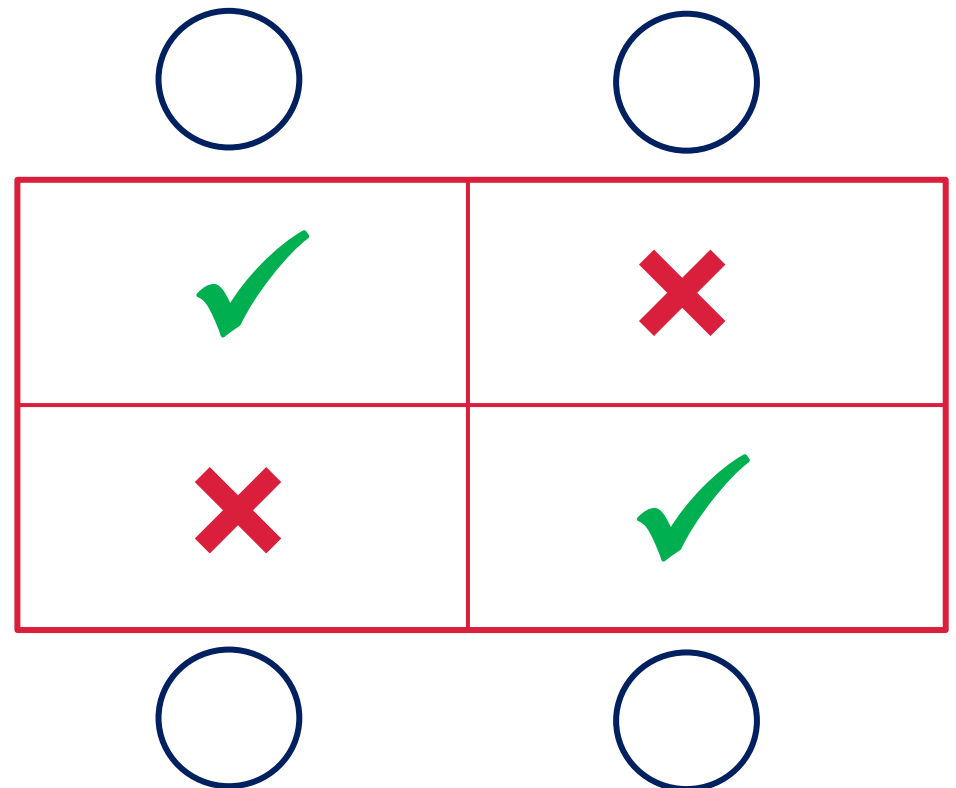
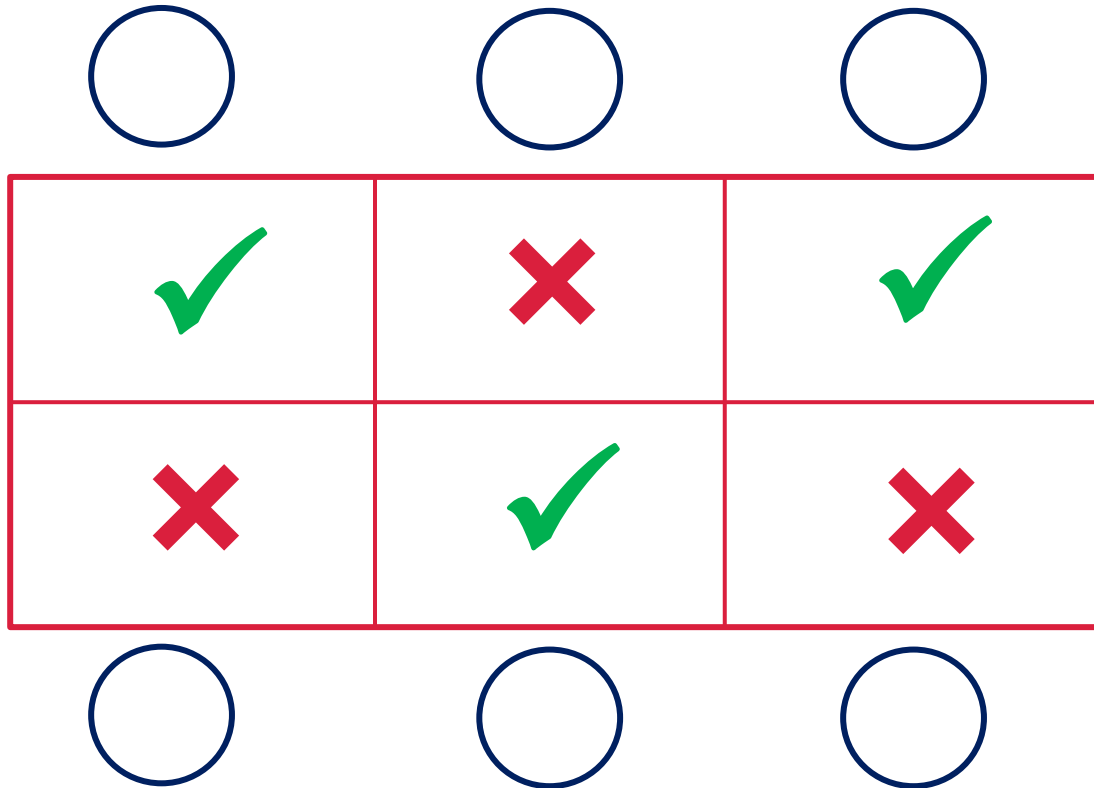
WORKPLACE REACTIVATION PLANNING

Week 1	Week 2	Week 3	Week 4
<p>MANDATORY WORK FROM HOME</p>	<p>RECOMMENDED WORK FROM HOME</p>	<p>FLEXIBLE WORK ARRANGEMENTS</p>	<p>FLEXIBLE WORK ARRANGEMENTS</p>
<ul style="list-style-type: none"> • Office Disinfection & Sanitation • Carpet and Upholstery Cleaning • Ramp Up of Service Partners and Official Service Providers • PPE Purchase: masks, gloves, anti-viral gel & sanitizer • Office Supplies Buildup • Workspace Occupancy Redesign Plan to Meet Social Distancing Requirement (1,5-2m), including office kitchen area 	<ul style="list-style-type: none"> • Temperature Screening • Masks and Gloves Distribution to Employees • Staggering Working Hours (not all staff is in at the same time) • “Cohorting” (i.e. keeping teams of employees working together and as small as possible) • Clean Desk Policy • Daily Cleaning with Anti-Viral Cleaners (Keyboards, Phones, Doorknobs, etc.) • Travel/Other companies visits/Gatherings Restrictions to Only Essential Ones • Employees Testing for COVID-19 infection TBC 	<ul style="list-style-type: none"> • Temperature Screening • Masks and Gloves Distribution to Employees • Staggering Working Hours (not all staff is in at the same time) • “Cohorting” (i.e. keeping teams of employees working together and as small as possible) • Clean Desk Policy • Daily Cleaning with Anti-Viral Cleaners (Keyboards, Phones, Doorknobs, etc.) • Travel/Other companies visits/Gatherings Restrictions to Only Essential Ones • Psychological readjustment (1-on-1 return meetings of managers with employees) 	<ul style="list-style-type: none"> • Temperature Screening • Masks and Gloves Distribution to Employees • Staggering Working Hours (not all staff is in at the same time) • “Cohorting” (i.e. keeping teams of employees working together and as small as possible) • Clean Desk Policy • Daily Cleaning with Anti-Viral Cleaners (Keyboards, Phones, Doorknobs, etc.) • Travel/Other companies visits/Gatherings Minimizing to Only Essential Ones • Psychological readjustment (1-on-1 return meetings of managers with employees) • Inclusive, supportive and caring environment

AMCHAM UKRAINE WORKFORCE REACTIVATION TIMELINES

	WEEK 1	WEEK 2	WEEK 3	WEEK 4
Work from home MANDATORY	38			
Work from home RECOMMENDED	3	40		
Work from office	3	4	5	5
Work from home and from office	1	1	1	
Flexible work arrangements combination of working from home, office or remotely			39	40

WORKPLACES SET UP





Feeling Sick?

Stay home when you are sick!

If you feel unwell or have the following symptoms
please leave the building and contact your health care provider.
Then follow-up with your supervisor.

DO NOT ENTER if you have:



FEVER



COUGH



SHORTNESS OF
BREATH